

**Barre City Energy Committee  
Meeting Minutes  
November 27, 2017**

Committee Members Present: Elaine Wang, Conor Teal, Phil Cecchini  
Committee Members Absent: None  
City Staff Present: Janet Shatney  
Citizens Present: Richard Hiscock  
Visitors: Rob Fish, Energy Action Network

1. Meeting called to order at 5:30 pm  
Minutes Taker: *Janet volunteered*
2. Changes to agenda? *Adjustments made due to those present as well as absent*
3. Approve minutes of last meeting October 23, 2017: *a correction to minutes that it should have read September 25, 2017 minutes needed approval, not August 28, 2017, as those have already been approved. The September and October meeting minutes will be tabled to the December meeting.*
4. Monthly tracking of fuel use/costs: *tabled due to Director Bergeron's absence*
5. Update on City Hall project - Timeline of City Attorney review? *Tabled due to City Manager Mackenzie's absence*
6. Community Solar: *tabled due to City Manager Mackenzie's absence*

*Note: a brief conversation ensued that the Committee wants to explain what has been learned, and a New York solar company called Apex was discussed and perhaps how they could be there at the February solar workshop; suggested that they come to any of the workshops. Phil is going to send the dates of the workshops to the contact at Apex for participation.*

7. Winter workshop / Button Up expenses: *Conor will be purchasing items to have at the workshop, which will be refunded once the receipts are turned in. Motion made by Elaine and seconded by Phil, to authorize Conor to spend up to \$50 on items for the Button Up Workshop, passed unanimously. Motion made by Phil and seconded by Conor to authorize Elaine to spend up to \$60 on food (light dinner) for up to 25 people, passed unanimously. Conor and Phil will send out last notifications of the workshop, and those that aren't volunteering to please come anyway.*
8. Update on Community Energy Dashboard – Rob Fish

*Rob gave his presentation, and started by saying that the Barre City and Barre Town items have been separated so that there is no confusion of properties. He went over how to create a campaign, something we are interested in for our Button Up workshops.*

**ITEMS OF NOTE:** people need to let the committee chair know when they are not going to be able to attend, and this includes City staff.

Also, the next meeting date falls on 12/25/17 and City Hall will be closed; there is a workshop being held on 12/13/17, so it was decided to meet on Dec. 11, 2017.

9. Adjourn – motion to adjourn by Conor and seconded by Phil, at 7:17 pm.